Springfield Township

Division of Fire & EMS

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Knox Box Key Box Ordering

As of March 10, 2025, all new or updating of current Knox Box systems has gone electronic. This transition was made to ensure tracking and updates on orders, along with ensuring current conversions to the eKey are made easier for our service area. The Department will continue to have a mechanical system for all private residence Knox Boxes. The following is a guide on how to order new products on the Knox Box website. All questions concerning the Knox Box shall be directed to Knox Box at 800-566-9269.

Step 1

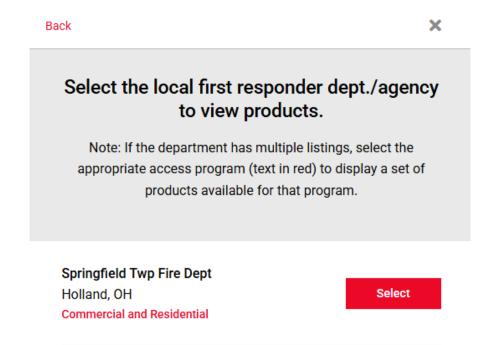
Ordering of new products

Visit <u>www.knoxbox.com</u> once on their website, there should be a pop-up that presents asking for your local agency name. In the agency name, input Springfield Twp Fire Dept.

our location	
OHIO	
ocal fire de	partment/agency
Springfield	1 Twp Fire Dept
	Search
	Not ready to buy?
	Contact an authorized Knox Trusted Partner
	for local support and products
	I'm estimating - Show me the Product List

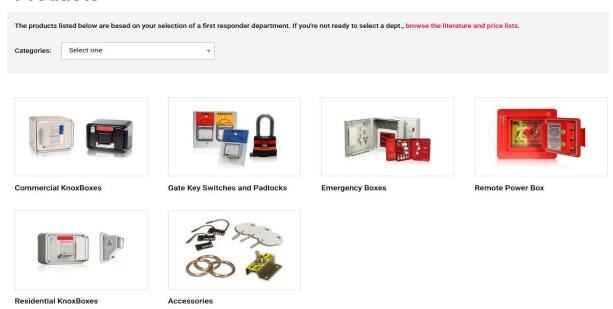
Commercial Properties (New box only)

Once you have entered this information you will be taken to the local list for your selection. You will select Springfield Twp Fire Dept Holland, OH (commercial and residential)



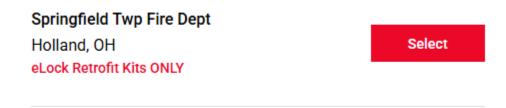
Once you have selected this option, you will be guided to a products list. This is a list of products Springfield Twp. Fire Department has approved. Any box selection or Gate Key will be updated to the new eKey system.

Products



Commercial Properties (eKey retrofit)

If you are looking to complete the conversion on your structure to the new eKey, you will follow STEP 1, unlike the new commercial box, you will select Springfield Twp Fire Dept Holland, OH eLock Retrofit Kits Only



Private Residential Homes

If you are looking to a purchase a Knox Box for you're private residence, you will follow **STEP** 1, unlike the commercial aspect, you will select **Springfield Twp Fire Dept Holland, OH Residential Use Only- HomeBoxes** which is the last selection on the page.



Once you have clicked on the SELECT button, you will be taken to the products page where you will select Residential KnoxBoxes.

Products



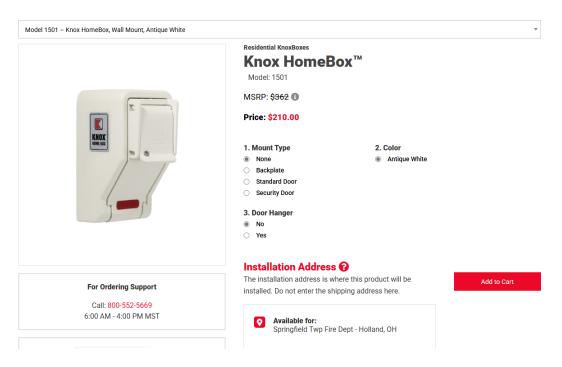




Residential KnoxBoxes

Accessories

The next screen will present the product available (Knox HomeBox). You will click on view, or the product which will take you to the ordering screen. We recommend that this box is secured directly to your home, however, you can choose to select the Door Hanger (#3). If you select the door hanger option, please be aware that your door may be too wide to fit this hanger. If you wish to remain with the standard of securing to your home, you will not need to complete any other options on this page. You will need to fill out the installation address information and then simply click on ADD TO CART. Fill out your billing information and complete your purchase.



Final Steps

Once your product has arrived, you will need to contact the Springfield Township Fire Prevention Bureau at 419-865-4136 to schedule a time for an inspector to come out and identify mounting location. You are responsible for mounting the product after a location has been selected by the inspector. Please ensure that you have either a master key for commercial properties or a front door key for private residential. Our department will secure the key to your property within this box.

That's it! You are now able to have peace of mind that when an emergency happens, the Springfield Township Fire Department will have quick access to mitigate any emergency. If you should have further questions on the Knox Box program, please don't hesitate to contact Fire Inspector Scott Bockelman in the Fire Prevention Bureau.